ADDERBURY PARISH COUNCIL

TUESDAY 24 NOVEMBER 2026

Clerk & Responsible Financial Officer
Theresa Goss
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17 November 2026

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 24 November 2026 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

County/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
   7:30pm – 7:35pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.
   7:30pm – 7:35pm

3. **Declarations of Interest -** Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

   Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
   7:30pm – 7:35pm

4. **Minutes** – To consider the minutes of the meeting held on 27 October 2026 and any matters arising from those minutes. **(Attached)**
   7:35pm – 7:40pm

5. **Chairman's Announcements**
   7:40pm – 7:50pm

6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
   (10 minutes maximum/3 minutes per person)
   7:50pm – 8:00pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
   8:00pm – 8:10pm

8. **Planning**

i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(To follow)**

ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**

iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan and its progression to Regulation 15, submission of the Plan to Cherwell District Council.

8:10pm – 8:20pm

9. **Village Matters**

i) Flooding – To receive an update on the work to address flooding issues in the village.

ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**

iii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:

- the building project;
- grant funding applications; and
- fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.

iv) Defibrillator at Adderbury Institute – To discuss taking ownership and the future maintenance of a new defibrillator at Adderbury Institute, from funds raised by the WI.

v) Tree Planting - To discuss planting a new apple tree in the village, possibly in Adderbury Cemetery.

8:20pm – 8:30pm

10. **Parish Council Matters**

i) Lucy Plackett Playing Field – To discuss the Conditions of Hire for the Lucy Plackett Playing Field. **(To follow)**

ii) Health and Safety:

- To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
- To note the inspection at Adderbury Lakes from Councillor Diane Bratt;
- To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat; and
- To note the inspection at Adderbury Cemetery from Councillor Joel Greenberg.
- To note the inspection of the Railway Parapet (adjacent to the Lucy Placket Playing Field)

iii) Parish Council Newsletter – To discuss the contents of the next Newsletter.

iv) Adderbury Institute Trustee – To appoint a Parish Council Trustee to the Adderbury Institute Trust.

8:30pm – 8:45pm

11. **Finance**

i) Financial Matters

- To approve the accounts for payment; and

- To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(To follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2026/2027. **(To follow)**

iii) General, Ring-Fenced and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(To follow)**.

iv) Parish Council Grant, Budget and Precept 2027/2028 – To agree the Parish Council grants, Budget and Precept for 2027/2028. **(To follow)**
8:45pm – 9:10pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9:10pm – 9:15pm

The Lucy Jane Plackett Charity

(One item)

13. **Boxing Day Football Match** – To discuss a request from Adderbury Park Football Club for a football match on Boxing Day. **(To follow)**
9:15pm – 9:20pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
9:20pm

15. **Quotes for Play Equipment at The Rise** – To consider quotes for replacement swings at The Rise. **(To follow)**
9:20pm – 9:25pm

16. **Maintenance Contracts 2027/2028** – To consider quotes for the maintenance contracts at Adderbury Lakes, Adderbury Cemetery and the Walled Garden Allotments. **(To follow)**
9:25pm – 9:30pm

17. **Meeting Dates –** Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.
    - 12 January 2027
    - 23 February 2027
    - 30 March 2027
    - 14 April 2027 (Annual Parish Meeting)
    - 27 April 2027
    - 25 May 2027

    9:30pm

18. **Items for Future Agendas/Items of Information**
9:30pm